

## **DUKINFIELD MEDICAL PRACTICE - PATIENT PARTICIPATION GROUP**

**MINUTES: ANNUAL GENERAL MEETING held on 19/01/2021 at 1.00 pm via Zoom**

**Present:** Marion Higgins (Chair), Geoff Hill (Secretary), Amritlal Mistry (Treasurer), Sheila Frith (Notetaker), Julie Pregnall (Practice Director), Joanne Clere (Practice Manager), Joyce Jones, Roger Acheson, Ted Davenport (part time), Chris Chesham, Brian Malpas, Keith Haresceugh, Ann Wright, Jacqueline Parry, Shama Saleem, Bhikhubhai Mistry, Judy Hearnshaw, Colin Hearnshaw, Dawn Alston.

**Apologies:** Chris Eckersall, Christina Andrew, Gillian Eckersall, Hilary Dewhurst, Joan Drummond, Kathleen Morris, Kath Ratcliffe, Patricia Bradshaw.

Marion welcomed everyone.

### **Minutes of the last Annual General Meeting**

These were approved with the addition of Julie to those present.

### **Election of Officers**

Marion Higgins (Chairperson) Geoff Hill (Secretary) Amrit Mistry (Treasurer) were all re-elected to their positions as no other nominations were put forward.

Joyce, Colin, Judy, Kath and Brian, continue to be included in the Core Group. Ann Wright and Dawn Alston agreed to join the group.

### **Officers' Report**

Geoff presented a report on the last year's activity which was unanimously accepted. A copy is attached to these minutes.

### **Objectives for 2021**

Marion felt that it would be inadvisable to make our plans over-ambitious; best to "under promise and over achieve". We don't know what restrictions will continue into the future. She suggested that the following two objectives were ones to pursue.

- A) *Getting to Know You - Again:* It was felt that, collectively across the Group, there exists a wealth of experience and knowledge. Due to the very limited circumstances over the last year, opportunities to discover those talents and interests through the natural course of time and events haven't been available to us. A number of options were considered - small group chats, informal meetings, information collection sheets - to aid this process. All options were considered feasible and down to personal choice. This will be discussed at future PPG meetings.

*B) Listening Table* : Marion outlined the background. This was identified, by the PPG Chairperson at Thornton Practice, as probably the best way of soliciting opinion from patients. A paper-based survey carried out in 2019 by some PPG members was positively received. However, it was recognised that, at the moment, we are unable to pursue any sort of personal contact outside our own households and that it might be several months before we can. Julie suggested that we adopt an interim plan. A working group could explore how it could be achieved in the future, acknowledging that there are no plans to resume “open” surgeries where patients queue for an appointment on the day and therefore there will be fewer occasions when larger numbers of people are waiting to see clinicians. Although some concern was expressed at that news, Julie was quick to reassure that this didn’t mean that appointments wouldn’t be available on a daily basis, but systems of necessity have had to change. It was agreed that this would be an item for a future meeting of the PPG.

There was no other business and the meeting closed at 1.30 pm.