

**DUKINFIELD MEDICAL PRACTICE
PATIENT PRACTICE GROUP MEETING HELD ON TUESDAY
16 AUGUST 2022 AT DUKINFIELD LIBRARY CONCORD
WAY AT 10.30 AM**

Present: Marion Higgins (Chairperson), Geoff Hill (Secretary), Julie Pregnall (Practice Director), Joyce Jones (Minute Taker), Ann Wright, Brian Malpass, Kath Ratcliffe, Amrit Mistry.

Apologies: Sheila Frith (Asst Secretary), Joan Drummond, Roger Acheson, Gillian Eckersall, Keith Haresceugh, Bhikhu Mistry, Susan Hopkins, Dawn Alston.

1. Minutes of last meeting and matters arising.

The minutes were approved as a correct record.

UPDATE OF PREVIOUS MINUTES:

Walking Group: Dawn is an excellent lead on this and it is proposed that more Health Champions could take the lead and have working groups for activities. Dawn gave out flyers at the Open Day promoting the start of the one-hour walking group at Dukinfield Park on Tuesday, 13th September and every subsequent Tuesday. Meeting outside the surgery at 9.50 am.

Alvaney Clinic PPG: Sheila first contacted their PPG for members of our PPG to visit and Marion asked who would like to attend. Julie would like to go and speak to their Practice Manager, anyone else should contact **Sheila** or **Dawn**.

2. Open Day Event:

Marion thanked everyone for their hard work both before and on the day and asked for feedback. The day was a huge success, people were glad of the knowledge of how the surgery worked. Julie's project management and use of the space impressed everyone. The oldest (103 years) and youngest (7 week old baby) patients, five generations of one family in all, led the way into the new building, together with doctors, staff and patients. It was enjoyed by all and photos of the day, taken by Bob, are on the practice notice board and on the website thanks to Geoff. Julie suggested that it seemed a set cohort came on the day, so marketing could have been an issue. For any future events, families, younger people and children could be encouraged.

3. Proposed Activities for this year

3.1 Health Event: Sheila, the very active leader of the subgroup, had not been able to speak to any of the nurses or the pharmacist at the practice. Julie confirmed that definitely Yvonne, Elizabeth, Gill and possibly Marie will be there and can lead on BP, AF checks, single lead ECGs, diabetes, weight etc. An exhibitors' form has been produced, detailing what is expected of them and from us. This will be sent out to those organisations that wish to have a stand. To date we have had interest from The Grafton Centre, The Shed, Our Kids Eyes (autism), The Bureau, Community Spirit Barge, MIND, Action Together, Be Well, NWS and, of course, the PPG, the Health Champions, Listening table and DMP Nurses and Pharmacy. Marion had suggested that Be Well do something like Stop Smoking not just mental health as MIND was hoping to attend. "Forget Me Not" Dementia Group and North West Ambulance Service will also attend. A member of the Community Armed Forces Hub, the Military Veterans officer, has been contacted and also "Getting Help Following Maternal Trauma or Loss" both awaiting responses (**Action: Joyce**). No response yet from Age Concern, Cruise and TGH Voluntary Services.

A marshal on the day would be needed to direct people from the top of Vicarage Drive to the Church Hall (**Action Kath**) and also a meter and greeter. Regarding signage, presumably,

exhibitors will bring their own, but there might already be a DMP banner that could be used (**Action: Julie**). There will be a board at the entrance showing where the exhibitors will be sited at the tables. (**Action: Geoff**).

Regarding Advertising: posters (eg. in Morrisons, Church Hall, Practice, Library, and Dukinfield Park) are to be put up. Full pages newsletter (**Action: Geoff**), Lyndhurst school newsletter (**Action: Joyce**), Yew Tree School (**Action: Julie**). Press release (**Action: Sheila**). DMP text messaging and asking doctors to attend (**Action: Julie**)

Help with tea/coffee on the day if the church tea bar is not available (**Action: Ann**).

Kate, the Vicar's wife to be approached regarding bringing our own tea/coffee, biscuits etc and if it has to be Fair Trade (**Action: Geoff**). Donations for these possibly Morrisons (**Action: Julie**).

It was agreed that a donation of £50 for using the Church Hall would be made from the PPG funds. Provide Liability Insurance for the event (**Action: Julie**).

3.2 Home Visits Support: Julie has not had a response yet, but as three new GP trainees started on 3rd August and have to do a project this will definitely be actioned.

3.3 Fundraising: Marion said as this is a minefield it needed someone to take this on as a project. "Action Together" could advise as to what we can or cannot do as a voluntary group and not a charity. (**Action: Amrit**). Voluntary community projects can claim some grants. Action Together gives small grants and Julie is to pass the application form on to Geoff. Joan Mycroft was mentioned as she is a fundraiser for her craft group, perhaps she could advise. Suggestions of people who might donate were aired ie. Morrisons, Asda, Tesco, Rotary Club, and the Mayor's fund.

Brian said that Manchester Airport donate to events taking place below plane flights. (**Action: Brian**).

4. Updates on:

4.1 Getting to know you morning/afternoon: This casual, comfortable, natter group takes place in Wetherspoons, Stalybridge, and the next one, if you wish to come, is on Tuesday, 6th September 2022, at 1 pm.

4.2 Listening Table/Box: This will be incorporated into the Health Event. Digital health is ongoing with Emma, on Monday afternoons.

4.3 Health Champions/PPG interface: This is one of the reasons a visit to Alvanley Practice is envisaged to see what they do. It has already been agreed that the HCs and the PPG will become as one, perhaps with sub-groups for activities feeding back to PPG. Brian was asked about an Art Group. Julie said separate funding was needed for a community space for something like that. It was agreed that "Setting Up Activity Groups" should be on the next Agenda (**Action: Geoff**).

5. Practice newsletter and distribution:

Over 750 copies of the Summer newsletter have been delivered. Geoff needs input for the Autumn edition before the end of August. Julie will update the patient survey feedback to go in. Elizabeth may provide an article from the nursing team and Dr Burghel an article on hypertension, in time for the Winter edition. Amrit offered to share "What is going on in Tameside" information re the community but, as the newsletters cover 3 months, recent weeks would become outdated. He will, however, pass anything on to Julie.

The Open day photos Bob took could go in.

7. Patient survey:

Kath will not be able to do any until the end of August. Marion asked if she could be texted before anyone goes into the practice so as not to duplicate. Ann was interested but did not want to go in alone at first. She wanted to shadow someone (**Action: Joyce**). Ann will need a lanyard with a photo (**Action: Ann/Geoff**). Julie said the busiest times are early mornings, 9/10am – 12. The feedback was mainly positive with some concerns regarding the online triage. This has now been addressed to some extent with the introduction of an additional printed triage form in the practice which can be filled in there or later. The comments on the survey could be actioned promptly and this is a good thing.

Any Other Business

The flu and covid injections will commence in October bought as a group of eight practices. The PCN does not currently have a vaccination site. It may be possible to use the Tesco Hub top car park in Hattersley, but it will be a drive-through only. Funding for giving the Covid jab has been reduced. The Etihad and British Gas centres will not be available.

Sheila had left word thanking everyone in the Health Event subgroup for their input and support. It was noted that the garden looked lovely on the Open day. Doctor Harvey would like some additional planters. Future activity is to plant the tiny council-owned plot directly in front of the practice.

The small step outside the practice could be a trip hazard and Julie has contacted the council to no avail. It was suggested that if anyone else found this a problem they should also complain to the council.

8. Proposed date of next meeting:

Tuesday, 20th September 2022, 10.30 at DMP, Concord Way.

The meeting closed at 12 noon.