

**DUKINFIELD MEDICAL PRACTICE
PATIENT GROUP MEETING HELD ON TUESDAY 15TH NOVEMBER 2022
AT DUKINFIELD MEDICAL PRACTICE, CONCORD WAY AT 1.30 PM**

PRESENT: Marion Higgins (Chairperson), Geoff Hill (Secretary), Julie Pregnall (Practice Director), Joyce Jones (Minute Taker), Dawn Alston, Brian Malpas, Bhikhu Mistry, Kath Ratcliffe.

APOLOGIES: Sheila Frith (Assistant Secretary), Susan Hopkins, Ann Wright.

1. Minutes of the last Meeting and Matters Arising

The minutes were approved as a correct record.

Most matters arising were on the agenda. However, the Alvanley Clinic visit is still not able to be arranged.

2. Christmas Hampers

Sheila and Marion have undertaken to do the shredding for the hamper boxes. Brian offered some extra coloured paper. The Christmas cards have been written, the boxes ordered and cellophane and ribbons have been acquired.

Dukinfield library will be available to make up the Hampers on Monday, 12th December 2022. If helpers could come between 9.30 am and 10.00 am as the library will close at 1.30 pm.

Bhikhu, Geoff and Brian will deliver Hampers and any not able to be delivered will be taken to the Practice.

3. Christmas Party

The party will be held on Wednesday, 7th December 2022 at Dukinfield Cricket Club, Clarendon Street, Dukinfield SK16 4LP. Invited 40 guests to arrive at 12. noon. Hosts at least an hour earlier. Geoff has printed the invitations and Bhikhu is to write the guest names on them from Julie's list. About 34 guests have so far been identified. Group members were asked to help as hosts if they were able. Still short of Xmas crackers and the shortfall will have to be bought if no more are forthcoming. The menu will be Bucks Fizz, orange or lemonade, soup with bread bap, hotpot with trimmings, cake, tea, and coffee. The bar will possibly be open at the club. The guests will be given a gift bag with a mince pie, cake from Sheila and Geoff and fudge made by a DMP staff member. A hamper will be the raffle prize. Entertainment will include Christmas music, singing and Bingo.

Donations to date for the **Christmas Events:**

Venue for Christmas Party, Hotpot, cakes and a cash donation – a local entrepreneur

Cake and Fudge – Geoff, Sheila and Joanne Clere.

Biscuits: Joan Mycroft

Hamper content – Morrisons and Asda

Cash donations – Tesco, "Non-Stop Shop" (next door to the Practice), several Practice members and staff.

3. Name for combined PPG/HCs Group

As the current name "Dukinfield Medical Practice Patient Practice Group and Health Champions" is so long, a new shorter Group would be preferred as a brand name/logo. As a member of the NAPP, we show our membership as part of the signature in any official PPG email communications and Geoff felt that PPG should be included in the name. However, Julie suggested that we could refer to ourselves as "New Name" affiliated with the NAPP.

Several suggested names had been put forward but we failed to come to any decisions.

Consequently, we decided to consult the Practice partners for their ideas.

The following words were offered: Patients, Volunteers, Caring, Health, Being, Together and Group.

Perhaps the group name could be a combination of these words and perhaps others.

5. WhatsApp Group for the above

The WhatsApp Group will be known as “Dukinfield PPG & Champions” in the interim.

Dawn asked who should be included in the group and if Geoff would send her a list of the active members.

6. Gardening

Brian said that a wooden planter for the small piece of grass/weed patch outside the surgery would cost over £1,000 and a knee rail over £450. A knee rail would be unsuitable as people may trip over it and then sue the practice. Metal spikes to support 4x4 inch wooden posts would also be impracticable as pipes or cables may be underneath. It was decided to abandon the project and inform the council.

Another complaint online is being made regarding the trip hazard near the Practice entrance caused by a raised kerb.

Brian will increase the number of winter bedding plants and make some small planter boxes for some hydrangeas he has. He will also take photos of the garden as it progresses during the seasons for the noticeboard and newsletters.

7. Patient Surveys

Marion is to make these a priority and any helpers can find blank forms in the surgery. As Mondays are busy in the surgery it is a good time to do them then.

8. Changes to our Website

Geoff showed the group the changes to DMP website on the screen and the changes he and Julie have made so far to simplify navigation. Everyone seemed impressed and hopefully patient accessibility to services etc. will be easier.

9. Banking

Dawn is now a signatory to the PPG account and will shortly have access to online banking. Geoff distributed copies of the latest bank statement showing the account status.

10. Future Meetings

It is proposed that the next meeting will be after the AGM on Tuesday, 24th January 2022, 6pm to 7.30pm. The venue will be St John's Church Hall, Vicarage Drive, Dukinfield, if it is available. If not, it may be in the surgery waiting room. Consideration has to be given to numbers attending as the full patient list is invited to the AGM, although from experience, few have attended.

We await a response from St John's about the availability of the room.