

**DUKINFIELD MEDICAL PRACTICE
PATIENT NETWORK GROUP MEETING HELD ON TUESDAY 22 AUGUST 2023 AT 1.00 PM
AT DUKINFIELD MEDICAL PRACTICE, CONCORD WAY, DUKINFIELD**

Present: Joyce Jones (Acting Chairperson and Treasurer), Geoff Hill (Secretary), Sheila Frith (Asst Secretary), Julie Pregnall (Practice Director), Amrit Mistry, Diane O'Brien, Dr.Vernon Marshall-Coulaudon,

Apologies for absence: Marion Higgins, Brian Malpas, Kath Ratcliffe, Joan Drummond, Bhikhu Mistry, Ann Wright.

Minutes of the last Meeting and Matters Arising

Minutes were approved as a correct record. Item 8 "Practice Funding and Contracts" is now deferred to the November meeting. A guest speaker has been arranged for the meeting in October.

1. Health Event planning

There was an update on progress. Final tally is 15 exhibitors. Volunteers are needed to help set up our own stands on the day. Social media pages will have up to date information. It was confirmed that bunting, lanyards, badges etc. will all be available. The issue of holding a raffle at the event was discussed. There were differing views on the suitability but it was felt that it should be considered. Any funds raised would be for the PNG. A funding request for this event to the PCN had been made but no reply had been received.

Action: Sub-group

2. Baby Bundles Group

Sheila reported a good level of interest in the group. A significant amount of baby wear has already been produced and the first gifts have been handed out. The gifts seemed to be well received. Some people, for various and good reasons, are unable to attend the twice-monthly meetings and ways of ensuring these people remain an integral part of the project were considered. The resources needed to achieve a regular personal visits to these people were discussed and once again volunteers are needed. Unfortunately, the funding that has been allocated cannot be used for transport costs. Joyce offered to help but it is recognised that the contribution that the current volunteers make is already high. Sheila and Joyce will work together initially to ensure that everyone is included. Anyone visiting people alone should be DBS checked. Julie will arrange for Sheila's to be done asap.

Action: Joyce/Sheila/Julie

3. Autumn Newsletter

Geoff reported that it is already at the printers and will be ready for distribution within a few days. Delivery will be arranged as best as possible given that some of our usual distributors are currently unavailable.

Action: All

4. The new Patient Survey

Fewer numbers have been completed recently for a number of reasons. The current form needs to be slightly amended in order to reflect additional information requirements.

Action: Julie/Geoff

5. Patient Complaints and Feedback

Julie reported on the annual report covering complaints resulting in investigations. Whilst it is acknowledged that in an ideal world, there would be none, DMP had received only 19 complaints in the period 1/4/22-31/3/23. Given the very small numbers, it is difficult to identify any trends, or particular areas of concern, or even to suggest them.

6. Update on the allotment

Julie has a meeting with Graham and Jojo soon, but it has yet to be confirmed due to holidays etc. The offer of a dedicated plot is still available to DMP, but we need to have a volunteer who can dedicate some time to the organisation and planning of this resource.

Action: Julie

7. Covid and flu jabs

Reminders have been issued. Arrangements are slightly different this year, in that there's no drive-thru facility. Two centres have been arranged for covid/flu jabs. These are still separate injections which can be received together (one in each arm). You can arrange to have separate appointments for each if that is your preference. Children will be receiving their immunisation from September and adults from early October. The meeting was reminded that although pharmacies can offer flu immunisation, they cannot offer covid ones. Patients are urged to go through the booking arrangements as sufficient supplies have been ordered and doses have to be destroyed if they are not used.

8. Items for future meetings

There was a useful discussion about relevant topics and activities. Suggestions included:

Primary Care Network structure and services available from it.

Strategy for recruiting volunteers

It was also strongly suggested that the monthly meetings of the PNG should be restarted. Sheila will organise.

Action: Geoff/Sheila

Date of next meeting

Has already been arranged for Tuesday 3rd October 2023 at 1pm. Venue to be announced.