

**DUKINFIELD MEDICAL PRACTICE
PATIENT NETWORK GROUP
MINUTES OF THE ANNUAL GENERAL MEETING HELD ON TUESDAY 20 FEBRUARY
2024 AT 11AM AT DUKINFIELD LIBRARY, CONCORD WAY, DUKINFIELD**

1. Present: Marion Higgins (Chairperson), Joyce Jones (Treasurer), Julie Pregnall (Practice Partner), Sheila Frith (Secretary), Kath Ratcliffe, Ann Wright, Kathleen Pickering, Susan Fallows, Carol Quintrell, Caroline McMahon, Jill Hanks, David Frith, Bhikhu Mistry, Dawn Alston, Vernon Marshall-Coulaudon.

2. Apologies for absence: Amrit Singh, Brian Malpas

3. Marion welcomed everyone to the meeting and introduced herself and other officers to those present.

4. Minutes of the last meeting

These were approved as a correct record. Proposed: Julie Pregnall Seconded: Joyce Jones

5. Chair's Annual Report

Marion opened her report by thanking everyone who has played a part in supporting both the Patient Network Group and the Practice. She looked back on the achievements of the last 12 months, noting in particular how the Walking group and Baby Bundles group have continued to grow and develop. Walkers have met every week regardless of weather and the needle workers have produced over 90 handmade gifts for new babies of which over 50 have been given out. Despite a lot of effort on Dawn's part, she was unable to attract the level of interest needed to start the buggy walking group and has channelled her energy into setting up a craft group that meets on alternate Fridays to the knitting group. It's in its early stages but already a popular activity. Marion wanted to give particular thanks to Brian for the hard work he's done over many months ensuring that the garden at the Practice is always colourful and a pleasure to look out on to. She went on to report that the Health event held in September 2023 had been well received with over 20 exhibitors taking part, all of whom have expressed an interest in repeating the event in 2024. Christmas had been a busy time with approximately 50 hampers being donated to older patients and families. The Christmas party had been thoroughly enjoyed by all who attended. We were very fortunate to have secured some grant funding through Action Together and there had been some generous donations for some of these activities from a range of sources. Geoff was thanked for the Newsletter that continues its excellent work in its quarterly issues of highlighting PNG activities, staff profiles, service developments along with other pieces of information of interest to patients. Finally, she expressed her gratitude to Joyce and Sheila who had stepped into their roles at quite short notice. She closed her report by thanking everyone involved including those who attend the activities and hoping that 2024 is even more successful.

6. Treasurer's Report

Joyce presented the accounts (copy attached). She reported a closing balance of £107.69 in the bank.

We have just completed a final evaluation report on the funding received from Action Together and it was noted that we continue to make applications for funding from appropriate sources to sustain the current level of activity.

7. Nomination and Election of Officers

A) Chairperson - Marion Higgins

B) Secretary - Sheila Frith

C) Treasurer - Joyce Jones

As there were no other nominations Kath Ratcliffe proposed that they be elected.
Seconded by all.

Committee Members: Ann Wright, Bhikhu Mistry, Kath Ratcliffe, and Vernon Marshall-Coulaudon all agreed to continue to serve on the committee.

The meeting closed at 11.45 am